

## Evaluation Tender Procedure

The administrative check will assess if the tender offer satisfy all the criteria specified in points 1-6 of the administrative evaluation grid. If any of the requested information is missing or is incorrect, the application may be rejected on that **sole** basis and the tender offer will not be evaluated further.

The evaluation of the tender offer that has passed the administrative check will pass to the technical evaluation. The technical evaluation verify if the tenderers (1) have stable and sufficient sources of finance to implement the scope of the work (2) have the management/technical capacity, professional competencies and qualifications required to implement the scope of the work.

The technical evaluation is divided into section and subsection. The sections are:

Economic and financial capacity

Professional capacity

Technical capacity

Price of the tender

Each sub criteria will be given a score between 1 and 5 in accordance with the following assessment categories: 1 = very poor; 2 = poor; 3 = adequate; 4 = good; 5 = very good.

Each section has a maximum score of:

-Economic and financial capacity – 10

-Professional capacity -10

-Technical capacity -10

-Price of the tender - 5

NOTE: In case tenderes have gain the same score, preference will be given to companies/firms who have previous experience in Ekurhuleni Metropolitan Municipality and utilize personnel recruited locally.