

Amendment to the Guidelines for Applicants

Applicants are informed of the following changes in the *Guidelines for Applicants*:

- In section **4.1 Applicants' Eligibility**, the criteria 5, "Minimum financial capacity" is changed as follows:

5	Minimum financial capacity	Annual budget 2019 or 2018 or 2017 Lot 1: min. 33 millions IQD Lot 2: min. 130 millions IQD Lot 3: above 452 millions IQD
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Applicants' minimum financial capacity will be assessed not only on the Annual budget 2019 but also 2018 and/or 2017. To be eligible they must demonstrate that **in at least one of those 3 years** their annual budget was meeting the minimum amount indicated.

- In section **4.3 Types of eligible activities** the following paragraph is added:
*"Applicants must include in their budget the amount of **1,500 EUR to cover the expenses for the participation of 1 staff member** to Naseej's regional final event in 2022. The amount must be included in the specific section of the budget."*
- In section **5.1 Application modalities** the text is modified as follows:
 - Annual Statement of Accounts 2019 (**Annual Statement of Accounts of 2018 or 2017 must be submitted if the budget 2019 does not meet the eligibility criteria n.5 "Minimum financial capacity"**)
- For section **7 Notification**, the following text replaces the original text:

*"All applicants will receive a **first notification** via e-mail to the address provided, on their eligibility at the end of the eligibility check informing them if they are eligible or not; the reason of ineligibility will be included in the notification.*

If their proposals are eligible, they will be evaluated.

*At the end of the proposals' evaluation process, eligible applicants will receive a **second notification** on whether their proposals have been pre-selected.*

*Pre-selected applicants will then be assessed by Oxfam partnership team. Once the assessment is completed, pre-selected applicants will receive a **final notification** to:*

- *Confirm the award*
- *Refuse the award.*

All notifications will be sent via e-mail to the e-mail address provided by the applicant in its Application Form Annex 1.”