Amendment to the Guidelines for Applicants

Applicants are informed of the following changes in the Guidelines for Applicants:

- In section **4.1 Applicants’ Eligibility**, the criteria 5, “Minimum financial capacity” is changed as follows:

<table>
<thead>
<tr>
<th>Lot</th>
<th>Minimum financial capacity</th>
<th>Annual budget 2019 or 2018 or 2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lot 1:</td>
<td>min. 33 millions IQD</td>
<td></td>
</tr>
<tr>
<td>Lot 2:</td>
<td>min. 130 millions IQD</td>
<td></td>
</tr>
<tr>
<td>Lot 3:</td>
<td>above 452 millions IQD</td>
<td></td>
</tr>
</tbody>
</table>

Applicants’ minimum financial capacity will be assessed not only on the Annual budget 2019 but also 2018 and/or 2017. To be eligible they must demonstrate that in **at least one of those 3 years** their annual budget was meeting the minimum amount indicated.

- In section **4.3 Types of eligible activities** the following paragraph is added:

  “Applicants must include in their budget the amount of **1,500 EUR to cover the expenses for the participation of 1 staff member** to Naseej’s regional final event in 2022. The amount must be included in the specific section of the budget.”

- In section **5.1 Application modalities** the text is modified as follows:

  - Annual Statement of Accounts 2019 (**Annual Statement of Accounts of 2018 or 2017 must be submitted if the budget 2019 does not meet the eligibility criteria n.5 “Minimum financial capacity”**)

- For section **7 Notification**, the following text replaces the original text:

  “All applicants will receive a **first notification** via e-mail to the address provided, on their eligibility at the end of the eligibility check informing them if they are eligible or not; the reason of ineligibility will be included in the notification.

  **If their proposals are eligible, they will be evaluated.**

  **At the end of the proposals’ evaluation process, eligible applicants will receive a **second notification** on whether their proposals have been pre-selected.**
Pre-selected applicants will then be assessed by Oxfam partnership team. Once the assessment is completed, pre-selected applicants will receive a final notification to:

- Confirm the award
- Refuse the award.

All notifications will be sent via e-mail to the e-mail address provided by the applicant in its Application Form Annex 1."